

Date: July 25, 2011

Date Minutes Approved: August 8, 2011

BOARD OF SELECTMEN MINUTES

Present: Shawn Dahlen, Chair; Christopher Donato, Vice-Chair; and Theodore Flynn, Clerk.

Absent: No members were absent.

Staff: Richard MacDonald, Town Manager; and Barbara Mello, Executive Assistant.

CALL TO ORDER

The meeting was called to order at 7:00 PM.

DUXBURY BEACH RESCUE RECOGNITION

Mr. Dahlen explained that on July 15, a teenager became distressed while swimming at Duxbury Beach. Two lifeguards, Alexandra Brady and Christina Padula, hurried to his aid, despite dangerous water conditions. Lee Austin, who was paddle-boarding nearby, also helped in the rescue, and the swimmer was brought to safety. Public safety officials agreed that the incident could easily have become tragic if not for the selfless and rapid response of these three individuals. Family and friends were present to see Lee, Alexandra, and Christina receive commendations and gratitude from the Selectmen, Town Manager, Fire Chief, and members of the public.

INTRODUCTION OF STEPHEN J. DUNN: DIRECTOR OF ASSESSING

Mr. Dunn was introduced and welcomed by the Town Manager and Selectmen as the new Director of Assessing. Mr. Dunn said that he is very grateful for the opportunity to serve in Duxbury. He also said that he maintains an open-door policy and welcomes the public to bring their concerns and questions to him.

PUBLIC COMMENT POLICY

Mr. Dahlen explained that the new Open Meeting Law caused some confusion over whether topics which are not on the agenda could be brought forward at Selectmen's meetings. Initially, Town Counsel said that this was not advisable, and recommended discontinuation of the Open Forum portion of Selectmen's meetings. However, after further consideration, Town Counsel said that Open Forums would be permissible, so long as the Selectmen did not engage in deliberation of the topics. If a new topic is brought up at a Selectmen meeting, the Selectmen may take it under advisement and add it to a future agenda.

Mr. Flynn moved that the Board adopt the Revised Policy on Public Comment, drafted by Duxbury Town Counsel on June 27, 2011. Second by Mr. Donato. Vote: 3:0:0.

LINCOLN STREET ROUNDABOUT

Mr. Josh Cutler, Ms. Pamela Campbell-Smith, and Mr. Russ Pratt were present to request that the Lincoln Street Roundabout be named for the late Joseph Shea. Mr. Cutler, Ms. Campbell-Smith, and Mr. Pratt served with Mr. Shea on the War Monument Committee, and all felt that Mr. Shea's contributions to the Town were deserving of special recognition. Of all of Mr. Shea's projects, they felt that he was most proud of the Lincoln Street roundabout. The group recognizes that a sign at the roundabout could actually cause a distraction hazard. They favor an engraved rock in the center of the island, with some flowers around it. Their hope is that the name will show up on internet driving instructions, and will be a tribute to the person who did so much to create the roundabout. They also recognize that the roundabout is a State facility, and so State approval will be required.

The Selectmen indicated their approval of the idea. They asked Mr. MacDonald to discuss the idea with the Highway Safety Committee and our State representatives, and report back on a future date.

ANIMAL SHELTER DONATION

Ms. Mello said that the Copeland Family Foundation has made a \$5,000.00 donation to the Duxbury Animal Shelter. They have made several similarly large gifts in the past. The money can be used for medical and other needs of the animals at the Duxbury Animal Shelter.

Mr. Donato moved that the Board accept, with gratitude, the Copeland Family Foundation, Inc., donation of \$5,000.00 for the Duxbury Animal Shelter.

TOWN MANAGER BRIEF

- 1) The Town has closed on the Blairhaven property purchase. Town Meeting authorized this purchase which was made with Community Preservation funds. Disposition of the buildings on the property will be decided soon.**
- 2) Public safety officials are to be commended for their response to the electrical storm on July 23, 2011. There were several power outages and dangerous situations for residents.**
- 3) Public safety officials are to be commended for assisting Marshfield personnel in the search for a missing boater. Unfortunately, that boater is still missing at this point.**
- 4) Mr. MacDonald noted that he has met with members of the Duxbury Municipal Commission on Disabilities. They are a very active group which assists disabled persons with parking and many other issues.**
- 5) Bids for crematory construction arrived within the budgeted amount. The lowest responsible bidder was Linwood Construction from Woburn, MA. The Town is currently working on executing a contract with Linwood Construction.**
- 6) The Town saved \$25,000.00 by making an on-time payment of Property/Casualty and Workers Compensation premiums. Mr. MacDonald thanked the Finance Department and Ms. Mello for their efforts in that regard.**
- 7) The Town saved \$37,000.00 in FY12 insurance premiums through the activities of the Risk Management Committee, headed by Barbara Mello and Jeannie Horne.**
- 8) The Department of the US Navy continues to allow us to display the bell from the USS Duxbury Bay at Town Hall.**
- 9) The required security has been obtained from Pilgrim Golf, LLC, for the operation of the North Hill Country Club.**

- 10) The Finance Department has achieved a Certificate of Achievement for Excellence in Financial Reporting from the Commonwealth of Massachusetts. Only eleven percent of communities in the state have achieved this award.
- 11) Ms. Ruth Rowley, former Duxbury Selectwoman, passed away on July 19. A memorial service and reception will be held on Saturday, July 30 at 10:00 AM at the First Parish Church.

MINUTES

Mr. Flynn moved that the Board accept the Executive Session minutes of June 30, 2011 as presented, with the contents to remain sealed until the need for confidentiality has passed. Second by Mr. Dahlen. Vote: 2:0:0. (Mr. Donato abstained from voting since he was not present for the meeting.)

Mr. Flynn moved that the Board accept the minutes of July 7, 2011 as presented. Second by Mr. Donato. Vote: 3:0:0.

COMMITTEE RESIGNATIONS

Mr. Dahlen announced the following resignations from Boards and Committees:

Mr. Walter Amory has resigned from the Duxbury Bay Management Commission, the Highway Safety Committee, and the Open Space and Recreation Committee for health reasons.

Mr. Tod Dillion resigned from the Sidewalk and Bike Path Committee due to time constraints.

The Selectmen thanked Mr. Amory and Mr. Dillion for their service to the Town.

COMMITTEE APPOINTMENTS

The following votes were taken:

Committee	Name	Appt or Re-Appt	Term Expiration	Motion	Second	Vote
Alternative Energy Comm.	Donald Greenbaum	Re-Appt.	6/30/14	Mr. Donato	Mr. Flynn	3:0:0
Alternative Energy Comm.	John Doherty	Re-Appt.	6/30/14	Mr. Donato	Mr. Flynn	3:0:0
Alternative Energy Comm.	Josh Cutler	Re-Appt.	6/30/14	Mr. Donato	Mr. Flynn	3:0:0
Dux. Bay Mgt. Commission	Chuck Leonard	Appt.	6/30/14	Mr. Dahlen	Mr. Flynn	3:0:0
Economic Advisory Committee	Christopher Donato	Appt.	6/30/12	Mr. Flynn	Mr. Dahlen	3:0:0
Economic Advisory Committee	Scott Zoltowski	Appt.	6/30/14	Mr. Flynn	Mr. Dahlen	3:0:0
Municipal Comm. on Disabilities	Marcia Solberg	Re-Appt.	6/30/14	Mr. Flynn	Mr. Donato	3:0:0

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Committee	Name	Appt or Re-Appt	Term Expiration	Motion	Second	Vote
Shellfish Advisory Committee	Clint Watson	Re-Appt.	6/30/14	Mr. Donato	Mr. Flynn	3:0:0
Sidewalk & Bike Path Committee	Jerry Polak	Appt.	6/30/12	Mr. Flynn	Mr. Donato	3:0:0

COMMITTEE VACANCIES

Mr. Dahlen urged the public to fill out a Talent Bank form and/or to contact the Selectmen's office if they are interested in serving on one of the following Boards or Committees:

- Design Review Board
- Duxbury Bay Management Commission
- Economic Advisory Committee
- Highway Safety Committee
- Municipal Commission on Disability
- Nuclear Advisory Committee
- Open Space and Recreation Committee
- Local Historic District Commission (new commission)

BONUS SHELLFISH SEASON

Mr. Donato moved that the Board of Selectmen declare a temporary Bonus Shellfish Season:

1. for the commercial harvesting of softshell clams for the month of August 2011, per the regulations on Attachments B & C; and
2. for the commercial harvesting of quahog clams for the month of August 2011, per the regulations on Attachments A & C.

Second by Mr. Flynn. Vote: 3:0:0.

OLD BUSINESS

Ms. Judi Barrett was present to schedule future strategic planning sessions. It was decided that these sessions would be held on August 1 and August 15 at 7:00 PM.

ADJOURNMENT

Mr. Donato moved for adjournment of the meeting at 7:42 PM. Second by Mr. Flynn. Vote: 3:0:0.

LIST OF DOCUMENTS on next page.

LIST OF DOCUMENTS

- 1) *Duxbury Clipper article of July 20, 2011: Teen Rescued on Duxbury Beach*
- 2) *Resume of Stephen J. Dunn, Director of Assessing*
- 3) *Memorandum from Town Counsel, dated June 27, 2011 re: Revised Draft Policy on Public Comment*
- 4) *Letter, dated June 6, 2011, from Josh Cutler and Pamela Campbell-Smith, requesting to name the Lincoln Street roundabout for the late Joseph Shea*
- 5) *Award letter, dated June 10, 2011, from the Copeland Family Foundation, announcing a \$5,000.00 donation to the Duxbury Animal Shelter*
- 6) *Draft Executive Session Minutes of June 30, 2011 (moved to Executive Session files)*
- 7) *Draft Minutes of July 7, 2011*
- 8) *List of Committee Resignations*
- 9) *List of Requested Board and Committee Appointments*
- 10) *List of Board and Committee vacancies*
- 11) *Recommendations for August 2011 Bonus Shellfish Season, from the Harbormaster*